



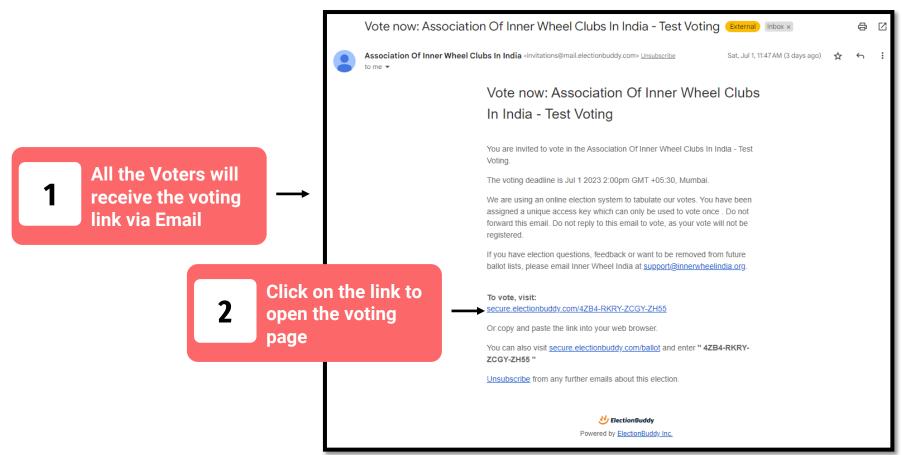
Instructions & Steps for Online VOTING

E-BALLOTING INSTRUCTIONS & GUIDELINES FOR VOTING DELEGATES

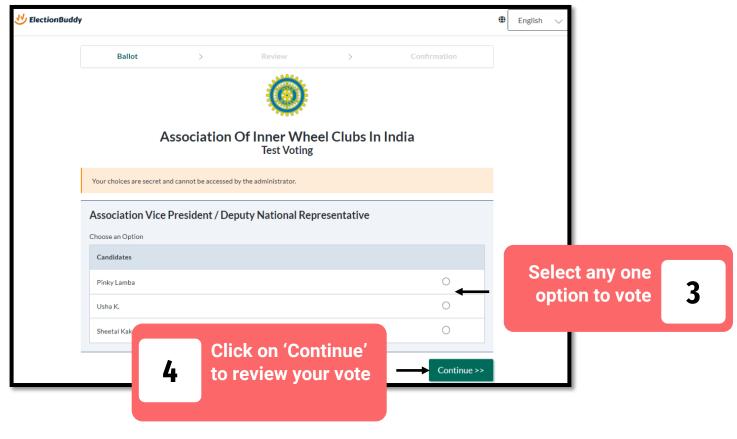
Please read the following instructions carefully before exercising your vote: -

- 1. Election is by Online Ballot only.
- 2. Kaizen Infotech Solutions Pvt Ltd. is authorised by Association of Inner Wheel Clubs in India to conduct online elections for the year 2023-2024.
- 3. All instructions and guidelines to Vote will be shared by a power point presentation by Kaizen Infotech Solutions Pvt. Ltd.
- 4. A link will be received on given e-mail address.
- 5. On clicking on the link, the voting delegate will be taken directly to the voting page.
- 6. On ballot page, voting delegate need to select the candidate of their choice and press "SUBMIT".
- 7. After voting, voting delegate will get thank you message on the screen which means her vote has been recorded.
- 8. Voter receipt will be generated and will be shared by email to give the voting delegate, confidence that vote has been recorded properly.
- 9. Real time information on who has voted and who is yet to vote will be tracked and reminder will be sent.
- 10. Real time result without any manual intervention will be generated.
- 11. The complete process of election will be end to end encrypted and will ensure 100% hacking proof platform
- 12. Ballots will be secret and vote details will not be available to anybody including the election managers and the IT Team managing the platform. Voting delegates can vote without any fear of being disclosed.
- 13. No Geo tagging will be used to know the geographical location of the voting delegate.
- 14. Voting lines will open at 10 Am on 24th July and will close on 28th July 2023 at 5 PM, Results will be declared post voting ends at 8:00 PM on 28th July 2023.

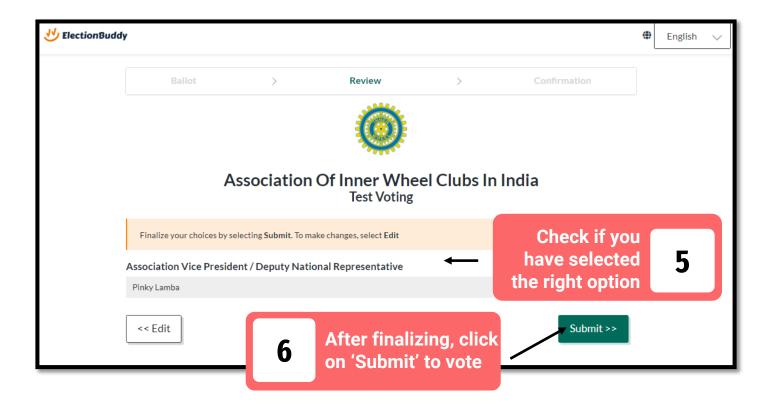






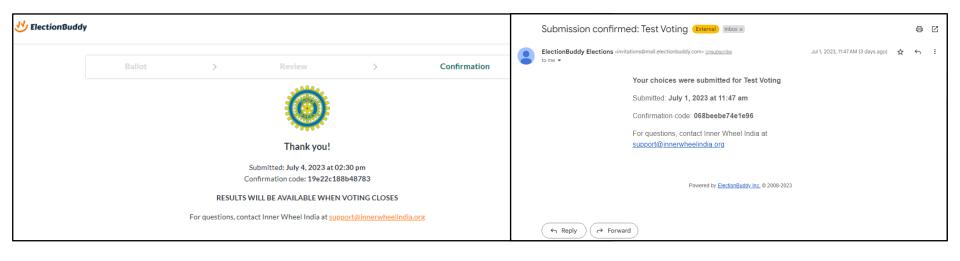








After the vote is submitted, you will see this confirmation screen and you will also receive a Confirmation Email.





THANK YOU